Title:	Update on Standing Item: Monitoring of Projects		
Prepared by:	Debbie Horn- School Improvement and Performance Officer	Contributors:	Louise Kilshaw- CLA Teacher Hayley Mason- Education Social Worker
Date Edited/Amended:	2 nd October 2014		

1. Purpose of the Paper

The purpose of this document is to inform the Schools Forum of the progress re- Education Safeguarding Service and Virtual School

(ii) Education Safeguarding Service

The Best Practice Guide is a 'Safeguarding Handbook'. This is being drawn up by the Torbay Education Safeguarding Service steering group (which Richard is a part of. The idea is for the handbook to contain useful information and procedure for schools in relation to safeguarding — there will be a bit in there about our service. The handbook is not yet finished, but Hayley Mason will keep the group posted.

(iii) Primary Teacher for the Virtual School

There has been an interview process, but no-one suitable was found, there will be a readvertisement very shortly and the post will be offered as a secondment initially. Louise Kilshaw is hoping to have the advert out for a longer period of time, she is hoping for a month to allow teachers time to consider what is potentially a career change.